# Newberg Crest Homeowners Association Board of Directors Meeting Minutes

DATE/TIME: February 1, 2024 7:12 p.m. Lane Residence, Lot 12

### **BOARD MEMBERS PRESENT:**

President
Treasurer
Secretary
ACC Chair

### HOMEOWNERS PRESENT:

None.

### ESTABLISHMENT OF QUORUM/CALL TO ORDER:

A quorum was established, and the meeting was called to order by President Scott Raupp at 7:12 p.m.

### APPROVAL OF MINUTES:

Minutes of November 2, 2023 meeting were previously approved via email.

### UNFINISHED BUSINESS:

• Knox box: Still awaiting one additional part. Snohomish Fire Department will do the installation. Adam Wallner will coordinate with SFD for installation. Adam needs contact info for Knox box.

#### FINISHED BUSINESS:

- Mailboxes have been moved and are now located on an easement on south side of Lot 108.
- Updated ACC form has been updated to the website.
- Kelly Raymond-Hicks has been added as admin for Facebook page.

### NEW BUSINESS:

• Invoices for HOA dues have been sent out. Tiara will post reminder on Facebook page; Barbara will send out an email to all residents.

Newberg Crest HOA Meeting Minutes February 1, 2024 Page 2

• Road Repair: Walkthrough to be conducted with Scott and Adam end of March/beginning of April to determine next section(s) to be repaired. Repairs to be scheduled for mid-summer 2024.

## HOMEOWNER'S COMMENTS:

• None received.

## ADJOURNMENT:

Meeting adjourned at 7:47 p.m.

Respectfully submitted March 7, 2024 by Barbara Lane