

## **Newberg Crest Home Owners Association**

### **Meeting Minutes Board of Directors**

**Date/Time: February 19, 2013 @ 5:30 PM - Snohomish Haggen's Cafe**

#### **BOARD MEMBERS PRESENT:**

President	absent
Vice President	John Moss
Treasurer	Brian McMahan
Secretary	Kathleen Del Sesto
ACC Chair	Karen Smith
MCC Chair	Open

**Meeting opened at 5:50 PM**

#### **Agenda**

The agenda for the meeting included approving January 15<sup>th</sup> minutes, financial review, ACC and MCC review, culvert repair update, review member complaint, and discuss asphalt damage on 29<sup>th</sup>.

#### **Meeting Discussion:**

- Motion to approve 1/15/13 BOD Meeting minutes made and approved.
- Lot 106 submitted a request to ACC for tree topping on the lot. Board approved.
- Treasurer reported 10 association members still owe dues. As per the By-Laws, the Board authorized Brian to place liens against those properties that have not paid dues by February 28, 2013.
- The Board discussed the situation with the roads, in particular, the disintegration of asphalt on 29<sup>th</sup> adjacent to lot 108. Emergency cones are currently placed around the area to keep traffic from driving over. Another area of concern is located north on 161<sup>st</sup> 50 yards past lot 131 on the west side. The banking is slowly falling away creating cracks in the asphalt. A re-bar wedge installed can measure erosion. Brian will also speak with a contact who is a geologist to get a better understanding of how to measure the erosion. Kathleen will ask Mike Lamb to report to the Board of any major shift he notices on his daily walks.
- The Board also noted the possible crack in asphalt on 29<sup>th</sup> as you drive up the hill.
- Correspondence from Grant Weed concerning lot 116 was shared with the Board. It was agreed to invite Grant to the next Board meeting to discuss the circumstances of lot 116.
- Ideas and action items were discussed about the culvert damage on 161<sup>st</sup>. Kathleen will contact other excavators to obtain quotes to repair. Brian suggested the use of ecology blocks. He will get more information. The Board has one quote to date for culvert repair.
- The Board agreed to carry over to a future meeting the ACC checklist final review and the draft on single-family residence.
- The board requested that agendas be available 48 hours in advance of scheduled meetings and the financial report include a balance sheet.

**Meeting adjourned at 6:45PM**

**Next meeting set for Tuesday, March 19, 5:30PM at Snohomish Haggen's Cafe.**

Respectfully submitted March 5, 2013, by Kathleen Del Sesto