

Newberg Crest Home Owners Association

Meeting Minutes Board of Directors

Date/Time: September 4, 2013 @ 5:30 PM - Snohomish Haggens Cafe

BOARD MEMBERS PRESENT:

President	Lee Briggs
Vice President	John Moss
Treasurer	absent
Secretary	Kathleen Del Sesto
ACC Chair	Karen Smith
MC Chair	Open

Association Members: Luke Webster, Ken & Reshal Ploeger

Meeting opened at 5:30 PM

Agenda

The agenda for the meeting included approving minutes from August meeting, discussing Luke Webster's proposal, approve contractor for asphalt repair and landscaping from quotes submitted and review annual meeting procedures and needs.

Meeting Discussion:

- The Board approve the minutes from the August 6th meeting.
- Luke Webster shared opinions and concerns from a group of association members with whom he has been in communication. He explained to the Board the proposal he wishes to present at the annual meeting – amending the CCR's with respect to specific wording on trailers, campers, rv's, propane tanks, heat pumps, and AC units. The Board is making an adjustment to the agenda to include Luke Webster's presentation.
- The Board reviewed four (4) landscaping proposals. The Board accepted the bid from Omar's Landscaping – 24 visits a year/ to work on the 15th & 30th of each month @ \$175/month plus tax. The agreement will specify month to month service for three months – if the association is satisfied, a longer agreement will be set. Omar's Landscaping is licensed with WA State and is insured. Lee is contacting James to terminate his service.
- Two (2) asphalt proposals were submitted to the Board. The Board agreed on JB Asphalt as the contractor and that \$6,000 was available for repair/repave of 3 specific areas in the community 1) separation in the roadway before reaching the bend to the culvert on 161st; 2) area on far South 159th across from lot 118 (vacant lot); 3) area at intersection of 159th and driveway of lots 115, 116. Kathleen is contacting Tom at JB to schedule work. Tom indicated that work can begin the week of September 16th.
- ACC request – approved one (1) house repaint submission.
- Items necessary at Annual Meeting: sign-in sheet (Kathleen), Contact Lists (Kathleen), Board Action Item list late 2013 and 2014 (Kathleen), Collect all Proxies (Board), 2013 Budget (Brian)
- Action list from meeting: Lee contacting James to terminate service, Kathleen contacting Tom at JB Asphalt to schedule work, Kathleen emailing association with reminder of Annual Meeting and updated agenda including Luke Webster's proposal, Luke will supply updated email address for Tracy Moser/Paul Walker.

Meeting adjourned at 7:15PM

Next meeting - NCHA Annual Meeting, Wednesday, September 25, 2013 Meeting Center, Snohomish 7pm.

Respectfully submitted September 9, 2013, by Kathleen Del Sesto