

Newberg Crest Home Owners Association

Meeting Minutes Board of Directors

Date/Time: July 12, 2017 @ 7:02 PM. Haggens, Snohomish

BOARD MEMBERS PRESENT:

John Moss	President
Brian McMahan	Treasurer
Luke Webster	Secretary

HOMEOWNERS PRESENT:

Skyeler Malone	MCC
Aaron Wight	Homeowner

ESTABLISHMENT OF QUORUM/CALL TO ORDER

A quorum was established and the meeting was called to order by President John Moss at 7:02 PM.

Prior Meeting Minutes:

- June 14, 2017 meeting notes were approved.

Finance Report:

- At time of meeting 2 lots 2017 dues are still outstanding
- Current balances
 - Checking: \$35,592.64
 - Savings: \$7,704.08
- Landscaper continued unresponsiveness and still haven't received a bill since January
- Aaron Wight offered to become interim treasurer for remainder of term ending September 2017

Old Business:

- Paving
 - Paving areas are intersection at top of hill and entry way to community
 - Numerous companies contacted for bids with very few responses and none addressed long term concerns
 - One bid provided over 50,000
 - JB Asphalt bid was under 10,000
 - Board approved motion for MCC to proceed with moving forward with paving within budget of \$15,000
- Brush Cutting
 - Board approved contacting Lot 106 owner Jordan Revenig to perform brush cutting within budget of \$250
- Lock on North Gate
 - The lock on the North Gate was cut off for an emergency and was replaced with temporary lock
 - A new lock set will be purchased and keys distributed to owners past culvert
- Timber slash piles and debris on lots 4, 6, 7, and 8
 - Lot 4 – will work with logging company to clean up
 - Lot 6 – Will complete by November
 - Lot 7 – Will work with logging company to clean up
 - Lot 8 – Will work with logging company to clean up

New Business:

- Annual Meeting
 - Scheduled for September 27th 6PM at Snohomish Firehouse
 - Ownership of updates called out in action items
 - Will review updates at August Board meeting
- Lock on North Gate
 - The lock on the North Gate was cut off for an emergency and was replaced with temporary lock
 - A new lock set will be purchased and keys distributed to owners past culvert

ACC Report:

- Lot 119 – Build single car garage and pool - approved
- Lot 11 – Garden, landscaping and fence is - in review
- Lot 5 – Deck and gazebo in review – approved
- Lot 125 – New shed – approved
- Lot 137 – New fence – awaiting payment

MC Report:

- Callbox and 10-digit dialing on July 29th
 - Callbox is not setup to perform 10-digit dialing and may be unable to call houses after July 29th
 - Skyeler will contact Gate company for info and Luke will implement fix to enable 10-digit dialing

New Action Items:

- John – Contact owner delinquent on dues
- Aaron – Contact additional paving companies for bid on work
- Luke – Contact Jordan to schedule brush cutting
- Skyeler – Finalize paving quotes and schedule
- Skyeler – pickup lockset, replace on North Gate, and distribute keys
- Luke – Schedule gate code change and send notice to members
- Brian – Reserve Snohomish Firehouse for yearly meeting
- Skyeler – Contact gate vendor to determine if callbox is capable of 10-digit dialing
- Luke – Reprogram callbox for 10-digit dialing if possible
- Newsletter updates
 - ACC – Kacey
 - MCC – Skeler
 - Board Discussion – John
 - Treasurer – Brian/Aaron
 - Board Service Log – Luke
 - Front Page - Luke

Next Meeting:

- The next meeting will be August 9th at 7 PM, Snohomish Haggens.

Meeting Adjourned at 7:51PM

Respectfully submitted July 24, 2017 by Luke Webster.