

# Newberg Crest Home Owners Association

## Meeting Minutes Board of Directors

**Date/Time:** November 9, 2017 @ 7:01 PM. Haggens, Snohomish

### **BOARD MEMBERS PRESENT:**

John Moss	President
Kacey Kemp	Vice President
David Grondahl	Treasurer
Luke Webster	Secretary

### **HOMEOWNERS PRESENT:**

Skyeler Malone	MCC
Fred Burmer	Homeowner

### **ESTABLISHMENT OF QUORUM/CALL TO ORDER**

A quorum was established and the meeting was called to order by President John Moss at 7:01 PM.

### **Prior Meeting Minutes:**

- August 9, 2017 meeting notes were approved.
- Annual meeting notes were approved.

### **Finance Report:**

- Balances
  - Checking \$38,243.76
  - Savings \$7,704.86
- Ledger entry was added date 12/31/2015 to cover discrepancy between account balances and books. This was to account for a couple of years of entries not being added to Quick Books due to software switchovers. The ledger change was
  - Checking + \$19,646.28
  - Savings - \$14,944.95
- Liability insurance invoice will be received in next month for \$1,199.00
- Lot 116 foreclosed and outstanding dues of \$6,880 will be paid by new owner

### **Old Business:**

- Paving
  - Paving areas are intersection at top of hill and entry way to community
  - JB Asphalt on holding pattern waiting for weather to pave
- Front Entrance Logs
  - Logs dropped to ground to address safety concern and provide vehicle barrier
  - To replace the Logs the Board agreed to pursue bids for the following
    - Pressure wash rock pillars
    - Fill voids in rock pillars with masonry to match existing
    - Replace area occupied by logs with black ornamental iron fencing that matches style of gate
    - Powder gate to match color of new fence
    - Install existing Newberg Crest letters on fence
- Management Company for Compliance checks
  - Invite Rob Garner lot 14 owner to discuss use of management companies
  - Board will re-evaluate compliance checks after discussion at next meeting

### **New Business:**

- Mail Service – reports are indicating mail service has returned to normal following a couple of months of delivery issues
- A landlocked property east of community was recently purchased. The new owner wished to pursue easements within the community to provide access. After reviewing and in keeping consistent with past Board decisions it was decided to decline the request

- Fed Burner Lot 3 owner presented plans for constructing a ham radio antenna on property. The Board approved the initial plans and requested an ACC request be submitted

**ACC Report:**

- Lot 14 – New fence - approved
- Lot 102 – New fence – approved
- Lot 11 – New Shed – awaiting final design

**MC Report:**

- Callbox issues and 10-digit dialing
  - Microphone replaced
  - 10-digit phone numbers programmed
- Lock on North Gate
  - Keys fully distributed

**New Action Items:**

- Skyeler – Obtain Bids for front entrance work
- John – Invite Rob Garner to next meeting
- Skyeler – Continue working with paving contractors to schedule work
- Luke – Send email to members detailing plans for front entrance

**Next Meeting:**

- The next meeting will be December 14<sup>th</sup> at 7 PM, Snohomish Haggens.

**Meeting Adjourned at 8:05PM**

Respectfully submitted November 13, 2017 by Luke Webster.