

Newberg Crest Home Owners Association

Meeting Minutes Board of Directors

Date/Time: May 10, 2018 @ 7:00 PM Haggens, Snohomish

BOARD MEMBERS PRESENT:

Kacey Kemp	Vice President
David Grondahl	Treasurer
Luke Webster	Secretary

HOMEOWNERS PRESENT:

ESTABLISHMENT OF QUORUM/CALL TO ORDER

A quorum was established and the meeting was called to order by Vice President Kacey Kemp at 7:00 PM.

Prior Meeting Minutes:

- April 12, 2018 meeting notes were approved.

Finance Report:

- Balances
 - Checking \$33,555.12
 - Savings \$7,706.01
- 3 lots dues still outstanding, notices will be mailed with new amount including interest and notice liens will be filed
- 1102-H 2017 year tax return filed

Old Business:

- Compliance self-check notice sent to members
- Front Entrance revamp
 - Letters to be painted grey and center vertically
 - Shrubs in front of letters will be removed
 - Screening evergreen shrubs to be installed behind fences (5 on each side)
- Front Entrance Landscaping
 - Bid to clean up and bark for \$1,100 approved
 - Bid for monthly maintenance at \$200/month will be requested and reviewed

New Business:

- Board approved Kacey Kemp to be acting President due to John Moss passing

ACC Report:

- Lot 11 – New Shed – awaiting final design
- Lot 122- Temporary Quail Enclosure - approved
- Lot 11 – Garden fence does not match approved design
- Realized ACC fees were not being applied correctly over the past year and a half. The requests that were processed in this time will be reviewed to determine which ones were charged incorrectly/

MC Report:

New Action Items:

- Dave – Mail letters to lots who have not paid dues with new amounts and notice liens will be filed
- Kacey – Review ACC requests from past year and a half and determine which had fees applied incorrectly
- Kacey – Follow up with lot 11 on fence not matching design
- Rick Kemp – Obtain written bid for ongoing front gate landscaping maintenance
- Rick Kemp – Paint entrance letters
- Skyeler – Remove shrubs and plant hedges behind gate

- Luke – Send notice to members requesting volunteers for interim vice president, MCC, and ACC
- Luke – Update Board contacts on website to reflect changes to Board members
- Luke – Update Q&A section of website to remove reference to snow removal

Next Meeting:

- The next meeting will be June 14th at 7 PM, Snohomish Haggens.

Meeting Adjourned at 7:50PM

Respectfully submitted June 10, 2018 by Luke Webster.