

Newberg Crest Home Owners Association

Meeting Minutes Board of Directors

Date/Time: June 14, 2018 @ 7:01 PM Haggens, Snohomish

BOARD MEMBERS PRESENT:

Kacey Kemp	Interim President
David Grondahl	Treasurer
Luke Webster	Secretary

HOMEOWNERS PRESENT:

ESTABLISHMENT OF QUORUM/CALL TO ORDER

A quorum was established and the meeting was called to order by Interim President Kacey Kemp at 7:01 PM.

Prior Meeting Minutes:

- May 10, 2018 meeting notes were approved.

Bank Account Owner Transfer:

The Board approved transferring ownership of Well Fargo bank account 3983601729 from former Board members Lee Briggs and Brian McMahan to current President Kirsten Kemp and Treasurer David Grondahl.

Finance Report:

- Balances
 - Checking \$33,969.18
 - Savings \$7,706.21
- 2 lots dues still outstanding
 - Lot 116 – Company handling property will pay \$613.70 + late fee interest for 2018 portion of dues. This is the prorated 2017 dues from the sale in October 2017 + the 2018 dues.
 - Lot 115 – Dues are still unpaid and a lien will be filed
- Unpaid dues and fines levied to previous owners of Lot 116 are uncollectable due to sale of property and CCR Section 3.7

Old Business:

- Front Entrance revamp
 - Letters painted grey and are ready for install
 - Screening evergreen shrubs planted. Total cost was \$380
- Front Entrance Landscaping
 - Initial clean up and adding bark complete
 - Monthly maintenance to start

New Business:

- Member Requested Approval to Open Daycare – Board determined CCR 6.5 is applicable and this would be allowed assuming the conditions of the CCR are met.
- Annual Meeting
 - Will be held September 26, 2018 6:00PM at Snohomish Fire Station
 - Newsletters will be mailed by the end of August
 - The President, Secretary, Interim Vice President, ACC, and MCC position will be elected/appointed during meeting
 - Conducted initial budget review

ACC Report:

- Some ACC Fees applied incorrectly - Will continue reviewing the ACC fees collected over past year and half and make recommendation at next meeting

MC Report:

- Brush cutting to be scheduled for south end of community

New Action Items:

- Dave - File lien on lot 115 for unpaid 2018 dues
- Dave - Contact Snohomish Fire Station to setup yearly meeting
- Luke - Contact BrushKing for yearly Brush Cutting
- Skyeler – Install Entrance Letters
- Annual Meeting Newsletter Assignments
 - Kacey - Board Discussion and ACC
 - Dave - Finance Report
 - Skyeler - MCC
 - Luke – Front page, Contact list, Map, and Board term limit tracking

Next Meeting:

- The next meeting will be July 12th at 7 PM, Snohomish Haggens.

Meeting Adjourned at 8:28PM

Respectfully submitted June 15, 2018 by Luke Webster.