

# Newberg Crest Home Owners Association

## Meeting Minutes Board of Directors

**Date/Time:** June 13, 2019 @ 7:03 PM Haggens, Snohomish

### **BOARD MEMBERS PRESENT:**

Kacey Kemp	President
Andy Del Sesto	Vice President
David Grondahl	Treasurer
Luke Webster	Secretary

### **HOMEOWNERS PRESENT:**

### **ESTABLISHMENT OF QUORUM/CALL TO ORDER**

A quorum was established and the meeting was called to order by President Kacey Kemp at 7:03 PM.

### **Prior Meeting Minutes:**

- May meeting notes were approved with modifications

### **Finance Report:**

- Balances
  - Checking: \$45,941.61
  - Savings: \$15,004.05
- Lot 123 has not paid yearly dues as of meeting
- An email will be sent to overdue lot with new due balance including late fees

### **Old Business:**

- Front Gate Committee
  - Skeith Landscaping completed tree and rock install for \$2,163.00
  - Approved completing rock install out to and around road shoulder for \$300
  - Installed trees will be watered once a week

### **New Business:**

- Dog Compliance lot 101
  - We received emails from members that a dog on lot 101 was leaving their property and attacking people
  - A notice was sent to the owners for the dog non compliance issue. The owners responded and we've received no further complaints
- Auto Reply for Board Email
  - Discussed and agreed to setup an auto reply message for the Board email. This will help direct emergencies to the correct authorities and to set proper expectations for gate openings.

### **ACC Report:**

- No updates

### **MC Report:**

- Road maintenance
  - Paving scheduling in the works with JB Asphalt

### **New Action Items:**

- Luke – Send email notice to lot who has not paid dues
- Skyeler – Coordinate paving with JB Asphalt
- Luke – Create auto reply for Board email and send for review

### **Next Meeting:**

- The next meeting will be July 11<sup>th</sup> at 7:00 PM, Snohomish Haggen's.

**Meeting Adjourned at 7:38PM**

Respectfully submitted July 7, 2019 by Luke Webster.