

# Newberg Crest Home Owners Association

PO Box 1105, Snohomoish, WA 98291

## Meeting Minutes Board of Directors

**Date/Time:** December 9, 2020 @ 6:00 PM Online Meeting

### **BOARD MEMBERS PRESENT:**

James Mancini	President
Scott Raupp	Vice President
Luke Webster	Secretary

### **HOMEOWNERS PRESENT:**

Dusty George	ACC Chair
--------------	-----------

### **ESTABLISHMENT OF QUORUM/CALL TO ORDER;**

A quorum was established and the meeting was called to order by President James Mancini at 6:00 PM.

### **Prior Meeting Minutes:**

- November meeting notes approved

### **Finance Report:**

- Treasurer responsibilities transferring to James until volunteer is appointed

### **Old Business:**

- Callbox pillar replacement
  - Work in progress – call pillar being powder coated and will be installed as weather allows

### **New Business:**

- Treasurer position opening
  - Dave Grondahl has moved from the community vacating the Treasurer position
  - Emails were sent requesting a volunteer to complete the Treasurer term
- Post Office Deliveries
  - Member emailed Board that the Post Master stated packages aren't being delivered to members door step due to lack of Postal Lock on callbox
  - James will contact Post Office after holidays to determine accuracy of this statement and what the cost/logistics of installing a Postal Lock would be
- Voted to Transfer authority of Wells Fargo Bank Accounts to the following Board Members as
  - James Mancini – (President) Signer on accounts and Key executive with Control of the Entity
  - Luke Webster – (Secretary) Signer on accounts and Key executive with Control of the Entity
- Voted to Remove authority of Wells Fargo Bank Accounts from following former Board Members
  - Brian S McMahan – Remove as Signer on accounts and Key executive with Control of the Entity
  - Bernard L Briggs Jr – Remove as Signer on accounts and Key executive with Control of the Entity

### **ACC Report:**

- No updates

### **MCC Report:**

- Gate Malfunctioning sticking half open
  - Gate repaired by replacing motherboard
  - Repair cost ~\$1,200

### **New Action Items:**

- James – contact Post Office after holidays about cost/logistics of installing Postal Lock in callbox

### **Next Meeting:**

- The next meeting will be January 14<sup>th</sup> at 6:00 PM, online.

**Meeting Adjourned at 6:13 PM**

Respectfully submitted December 9, 2020 by Luke Webster.