

Newberg Crest Homeowners Association Board of Directors Meeting Minutes

DATE/TIME: October 4, 2023
7:05 p.m.
Lane Residence, Lot 12

BOARD MEMBERS PRESENT:

James Mancini	President/Interim Treasurer
Scott Raupp	Vice President/Acting ACC Chair
Barbara Lane	Secretary

HOMEOWNERS PRESENT:

Donna Mancini
Pamela Myers
Kelly Raymond-Hicks
Adam Wallner
Tiara Wallner

ESTABLISHMENT OF QUORUM/CALL TO ORDER:

A quorum was established, and the meeting was called to order by President James Mancini at 7:05 p.m.

NEW BOARD MEMBERS:

Scott Raupp	President
Kelly Raymond-Hicks	Vice President
Tiara Wallner	Treasurer
Barbara Lane	Secretary

ACC:

Pamela Myers	Chair
Mike Makay	
Carol Sloyer	

MCC:

Adam Wallner	Chair
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UNFINISHED BUSINESS:

- Moving of mailboxes: Lot 108 has given permission for the mailboxes to be located on their property. The attorney is drafting the paperwork for the easement. Skyeler Malone has volunteered to move and install the mailboxes for the cost of materials.
- Knox box: Awaiting one additional part. Snohomish Fire Department will do the installation. Adam Wallner will coordinate with SFD for installation.
- Barbara Lane will take a copy of the BOD minutes to Snohomish Post Office to transfer PO box to her name as authorized box holder.

NEW BUSINESS:

- ACC requests online.
- Barbara Lane to add Tiara Wallner as additional authorized representative and request additional key.
- James Mancini to transfer bank accounts to Tiara Wallner and add Scott Raupp as additional signer on the account.
- All vendor accounts have been moved to online/auto pay.
- Barbara Lane to update website with new contact information, minutes, ACC page change.
- Next asphalt work to be done in 2024.
- Issue has been raised re: proposed tree-trimming on Lot 17. It was also brought to the Board's attention that unauthorized clearing has been done in Tract 996 by previous owners of Lot 17. A letter will be sent to current owner of Lot 17 with plat map and advising them that any clearing/development of Tract 996 should be allowed to return to natural state, and suggest they work with neighbors on an agreed-upon tree-trimming/topping plan. Scott Raupp will draft the letter and circulate.
- Monthly meetings to be held on the first Thursday of each month at 7:00p at the Lane residence.

HOMEOWNER'S COMMENTS:

- None received

ADJOURNMENT:

Meeting adjourned at 8:35 p.m.

Respectfully submitted October 8, 2023 by Barbara Lane